

Homer Hockey Association
Board of Directors Meeting
Kevin Bell Arena Skate Room
Tuesday, January 11, 2022

Call to Order: President Mink called the meeting to order at 6:34 p.m.

Members Present: John Mink, Justin Adams, Mike Barth, Melanie Dufour, Drew McClure, Tracey Knutson (left 9:05pm), Joanna Owen and Leslie Slater (via phone)

Members Absent: Corbin Arno

Others Present: Heidi Stage, Bookkeeper and Joey Kraszeski, Registrar

Approval of the Agenda:

Mike Barth made a motion to approve the agenda with the addition of Skater Refund to New Business; Justin Adams seconded. Motion passed.

Approval of December 12, 2021 Minutes:

Justin Adams made a motion approve the minutes as written; Mike Barth seconded. Motion passed.

Public Comments upon matters already on the agenda: (3-minute time limit)

- Joey reported that Sportsengine is still messy. Microbells has a lot of skaters for session 2.

Announcements

- Board Member Vote – John announced that someone has submitted their bio for nomination to the HHA board.
- Fundraising Committee – tickets – Heidi said they are getting printed and will be ready distribution by next week.
- Wealth Management Update – John stated all the paperwork has been submitted to them and we are awaiting the next step for the account to open.

Reports

Board and non-voting advisory members have the opportunity to ask questions regarding the written reports to the respective chairs if present.

- Treasurer Report – Mike reported that the team ice billing system is getting ironed out; John commented that viewing the Budget to Actual, the numbers are lower than anticipated. Fundraising budget line is low due to the decision to not do the Las Vegas raffle. Drew volunteered to take this fundraiser on. John offered up help from the rest of the board if needed. Melanie asked about the concession stand status. Leslie said there have not been any groups that have come forward.

Pending Business:

- Sprinkler Repair – KBAAB – Leslie reported that there has been no recent activity.
- KBA Protocol for COVID-19 – John updated the board on how HHS is managing cases and exposures; he wants to keep the current user group protocol in place. Joanna commented that there needs to be a clear transition plan for when the staff cannot come in.
- KBA/HHA hiring approval – John commented that going forward, there could be hiring guidelines in place. Mike discussed the upcoming job opening for Communications Director and the hiring approval process within the board. It was recommended that all new hires are voted and approved by the board. Mike will look into a policy.

New Business

PlayBook Vote for Approval – Drew updated the board on the status of switching from the current registration site of Sportsengine to Playbook. Justin suggested that Heidi review it before the vote is approved.

Drew made a motion to switch from Sportsengine to PlayBook, for the new registration online site; Justin Adams seconded. Motion approved. Mike made an amendment to the motion to add ‘upon review and approval by Heidi Stage, Bookkeeper;’ Motion passed.

- Board Candidate for consideration – John reported a bio has been submitted by Kari Arno. She is interested in joining the HHA Advisory Board. John read it aloud as it did not make it into the packet. Tracey commented on her positive interactions with her over the years.

Tracey Knutson made a motion to accept Kari Arno as a member to the HHA Advisory Board; Joanna Owen seconded.

This motion was tabled and there was discussion about filling the HHA Advisory Board Chair position first. John checked the by-laws and did not find this prohibited.

Tracey Knutson made a motion that Drew McClure and Melanie Dufour co-chair on the HHA Advisory Board; Mike Barth seconded. Motion passed.

- Rink Closure communication protocol – John commented that a lot of lessons were learned last week with the potential Covid exposure with the staff. Leslie suggested a flowchart. Leslie will develop a procedure list or flowchart that provides guidance to emergency closure procedures. This will be posted in the rink manager's office.

Tracey Knutson made a motion for the Board of Directors to go into Executive Session to discuss Rink Closure Communication Protocol; Mike Barth seconded; Motion passed. Executive Session began at 7:23pm and ended at 8:21pm.

- Adult scholarships – There was an inquiry about whether scholarships could be awarded to an adult. The board discussed the options. Justin suggested setting a dollar amount for adults vs. the youth policy of 50% of their practice ice.

Mike Barth made a motion to approve adult scholarship up to a maximum of \$200 per season; Tracey Knutson seconded. Motion passed.

- Public Skate – There was discussion about scheduling and attendance. Melanie stated schools are doing early releases on Fridays starting January 16th.
- Ice prices (including season pass) – Joanna said she hears complaints about kids paying more than adult intro hockey. Drew reported some comparison membership fees. John asked about instituting a short season pass this year? Drew said it is a good idea but we do not have the infrastructure in place yet. Mike suggested having the Finance Committee review any price structure changes. This item will be tabled to next meeting.
- Intro for motion for co-chairs for HHAAB – see above
- 'Roles and Responsibilities' handbook – John suggested moving this to pending business. He asked each member to review their position responsibilities and add them to a google document.
- Skater Refund – Joanna brought up a player that needs refunding. Joey said she will do that.

Informational Materials (list of packet materials that coincide with the meeting)

- 12-12-21 Minutes, 12-31-21 P&L with previous year comparison, 12-31-21 Balance Sheet with previous year comparison, Budget to Actual at 12-31-21 and KBA Facility Evaluation and Clean up

Comments of the Non-Voting Board Members

Heidi stated that Ed Rasmussen has passed away and she will send a sympathy card from HHA.

Comments of the Voting Board Members

There was discussion about the parking lot plowing and sanding. Justin suggested reaching out to people who have children in the program and checking their availability.

Drew thanked Melanie and Corbin for all their work on the Christmas Eve Skate the Lake event.

Comments of the President

John stated that his tenure is up at the end of April. He also reported he will be moving to Texas due to job opportunities.

Next Meeting: Tuesday, February 8th at 6:30 pm

Adjournment: Justin Adams moved to adjourn; Joanna Owen seconded.
The meeting was adjourned at 9:31 p.m.